

APPLICATION TO VOLUNTEER AS A 14-17 YEAR-OLD HELPER:

Duke of Edinburgh (DoE) Bronze Sliver Gold (Tick as appropriate)

Volunteering with _____ section at _____ Group

Proposed dates **Start** _____ **Finish** _____ Agreed with section leader Y / N

Applicant's full name	
Address (including postcode)	
Gender	Date of Birth
Email (applicant)	Mobile number (applicant)
School	
Any previous Scouting or Guiding	
Any special medical or dietary requirements or other relevant information	
Doctor's Names and Surgery Address & Telephone Number	
NHS Number (applicant)	

Adults (Parent/ Carer) contact details

Name	Relationship to applicant
Address (including post code)	
Email	Mobile number

Signed _____ (Applicant) Signed _____ (Parent/Carer)

Date _____ Date _____

By signing you consent to Banstead District Scouts and the Group you will volunteer with holding the above information and give permission to be in photographs taken at Scouting activities that may be used for legitimate interest in Scouting media and publications. Names will not be published without seeking written consent. Adults acknowledge that photographs taken and shared by the applicant's peers is outside the control of Banstead Scouts.

When completed, please email this form to hollyfreeman@bansteadscouts.co.uk

Data Protection:

Please refer to the Banstead District Data Privacy Notice/Policy that describes the categories of personal data Banstead District process and for what purposes. Banstead District are committed to collecting and using such data fairly and in accordance with the requirements of the General Data Protection Regulations (GDPR), the regulations set by the European Union, and Data Protection Act 2018 (DPA 2018), the UK law that encompasses the GDPR. The Privacy Notice/Policy applies to members, parents/guardians of youth members, volunteers, employees, contractors, suppliers, supporters, donors and members of the public who will make contact with Banstead District.

The Privacy Notice/Policy and Data Retention policy are available to view and download from our website www.bansteadscouts.co.uk

The Banstead District Board of Trustees (District Executive) is the Data Protection Controller as defined by GDPR, with District Leaders acting as Data Processors on behalf of Banstead District and the Scout Association. Being a small charity, we are not required to appoint a Data Protection Officer.

This form is aimed to assist in the collection of relevant information regarding young people under 18 years of age, who are looking to volunteer in Scouts. The information on this form is input to Online Scout Manager, the online membership system we use to securely manage young people's personal information and badge records. Both District and the Group section where the young person is volunteering will hold information on OSM. Some information is considered sensitive personal data and as such will be managed as required under the regulations.

Where 14-17 helpers take part in District/County Scouting events or where 3rd party event suppliers are used, this may necessitate the sharing of relevant information to support the planning and safe running of these events.

Parents/carers will be able to edit their own and their young person's data on Online Scout Manager (MyScout) at any time. You will receive termly email asking you to check / update your record.

Once the information has been added to Online Scout Manager, the form will be securely retained until the young person is no longer volunteering with Scouting, when the form will be securely destroyed, and electronic record deleted.